



# FLORIDA NENA

Friday, January 19, 2024 @ 9:00 AM EST

## EXECUTIVE BOARD MEETING MINUTES

**CALL TO ORDER:** Meeting was called to order at 9:02 a.m. by Daryl Recker

**Voting members in attendance:** Daniel Carroll, Sandi Chernoff, Amber Kavanagh, Stephen Kennedy, JC Meyer, Ira Pyles, Daryl Recker, Jessica Skowronski

**Voting members not in attendance:** Justin Koval

**Committee Chair/Advisory in attendance:** Priscilla Creamer, Stacy Hardy, Susan Nelson, Fran White

**NENA Rep in attendance:** Laurie Anderson, Cassie Lowery

### OLD BUSINESS

**1. Approve minutes from December 4<sup>th</sup> meeting.**

- Ira motion to accept the Board Meeting minutes. Sandi seconded and the motion passed unanimously.

**2. Board Website Policy Updates (Susan/Laurie)**

- Privacy policy on the chapter website has a statement about sharing information that is entered into the website. The policy will stay the same, but we'll be using a template. Also used the template for the refund policy. Will share the template with FL NENA Secretary to manage policies on this template. Will add the Conflict-of-Interest policy to the template.
- Will review these policies and approve during the next meeting.

**3. Geospatial/Geocomm Training Quotes (Ira/Judith)**

- Ira sent out the survey draft to board members for review. The survey is to determine interests and needs for the counties.
- JC motion to approve the survey. Daniel seconded and the motion passed. Survey will go out this week.

**4. Bylaws Awards Revision (Dan K.)**

- Still drafting the changes. They are for online elections and clarifications on who selects award winners. Will review in next meeting.

## **NEW BUSINESS**

### **1. FL NENA Polo Shirts (Sandi)**

- If anybody needs new polo shirts, please let Sandi know. Will order the same ones we have now.

### **2. FY25 Fall Conference Location (Fran)**

- Gathering quotes for Fall and Spring Conferences. Looking at the Hilton on Monday in Palm Beach. Possibly going back to San Destin for 2025. Spring symposium on the other side of the coast.

### **3. Purchase of New Projector (Fran/Ira)**

- Need to purchase a new projector for conferences. It's possibly more than \$500 so we will need to vote on the quote.

## **COMMITTEE REPORTS:**

### **1. Treasurer (Sandi)**

- Checking: \$25,321.00
- Conference: \$110,501.75
- Debit: \$8,952.07
- The balances are prior to paying the Hilton bill of \$94k. The balances will decrease dramatically next month. Filed the annual report yesterday with the Florida Department of State. We have received the NENA rebate of \$7,777.00 for the FL NENA Chapter, the most ever.

### **2. Conference Committee (Fran)**

- No additional updates.

### **3. Media Committee (Susan N)**

- The sponsor list is updated on the website.
- CMCP scholarship application is active on the website. We've received (7) applications. Need to send out a membership email to remind them to apply for the CMCP class for the June class. Region VPs will choose the recipients. Recipients will be voted on in February. Winners will be announced at the FL Spring Conference. VPs are scheduled to meet February 12<sup>th</sup> @1:00 PM EST.
- Will update the board members on the website this month.

### **4. Education Committee (Judith/Stacy)**

- Stacy will look into changing the Education Committee's meetings as there is a schedule conflict.
- The Education Committee met with Database Committee and worked on a survey regarding interest in GIS classes that will be sent out.

- We are in the process of working on filling the two available session times for the spring conference.
- The post conference class for spring has already been confirmed, the Cyber Security Workshop, and will be posted for registration soon.

#### **5. Sunshine Committee (Linda)**

- The chapter will have to get a someone from the area to welcome everyone, a color guard, someone to sing the National anthem and possibly the Canadian anthem, and someone to say an opening invocation.

#### **6. Database Committee (Ira)**

- The GIS Subgroup is co-chaired by Jacquilyn Church and Susan Nelson. The first session of 2024 is next week, January 25<sup>th</sup> @ 2:00 PM. Presentation by Richard Kelley for 3D Location Data, NENA Guidelines, and Real-World Practices. Will do the survey for interests of future presentations.

#### **7. Commercial Advisor Report (Priscilla)**

- No updates.

#### **8. National NENA Report (Cassie)**

- Dan K: NENA Goes to Washington Lessons Learned.

##### **Set Up Days**

- Need volunteers to help set up the store.
- Registration
- Shelly runs the registration area with a strong hand. She will let you know when she needs extra help. Sunday & Monday were the busiest days...Tuesday was more vendors and a few check-ins.
- Speaker Ready Room
- Lisa Fulton runs the Speaker Ready Room. There is no need for a volunteer to be there.
- Educational Sessions
- Volunteers may need to stand in the middle of 2 classes and scan 2 sessions. Make sure they are at the classroom 15 minutes prior to the class starting. The people scanning can attend the class as well.

##### **Evening Events**

- **EVERY EVENT NEEDS TO HAVE SOMEONE SCHEDULED TO SCAN** (except for the LGBTQ+ meet up).
- At least 2 people per event to scan (the volunteers are allowed to eat and drink at the events). \*Make sure you get the scanners from the Event Company at least 30-45 minutes prior to needing them. **MAKE SURE TO RETURN THEM AS SOON AS THE SCANNING PORTION** of the event has concluded.

- There were 3 of us...1 techy who kept the website up to date and kept updating us on how many volunteers we had, and 2 of us scheduling.
- When you are asking for Volunteers make sure to ask about physical limitations and only ask them dates and times available.
- We used White Boards to keep everyone up to date on what they were doing for each specific day; paper was a waste of money.
- Any volunteer that signed up for more than 3 days, we just ordered a second shirt.
- 5K takes everyone!

#### **9. Bylaws Committee (Dan K)**

- No updates.

#### **10. Legislative Committee (Dan K)**

- We're watching several Bills; haven't seen any movement on them. We need to get HB 993 on the Insurance & Banking Committee agenda. There will be a Legislative Town Hall today. The meeting link is on Facebook. Recordings of past meetings are on YouTube.

#### **11. Nominations Committee (Dan K)**

- No updates.

### **REGION REPORTS**

#### **1. CEFA (Ira)**

- Spring meetings need to be discussed amongst VPs. Stephen will start coordinating regional meetings.

#### **2. NOFA (Wanda)**

- Next meeting scheduled March 21<sup>st</sup>.

#### **3. SOFA (Amber)**

- Next meeting is tentatively scheduled in Charlotte. Date to TBA.

#### **4. WEFA (Daniel)**

- Next meeting scheduled March 20<sup>th</sup>. There are two new companies presenting: Fugro and OGM Cyber.

**ADJOURN:** Meeting adjourned by Daryl Recker at 10:13 hrs.