



# FLORIDA NENA

Thursday, January 27, 2022 @ 1:00 PM EST

[join.me/FLORIDANENA](https://join.me/FLORIDANENA) / Conference ID: 947-936-813 # / Px: (813) 769-0500

## EXECUTIVE BOARD MEETING MINUTES

**CALL TO ORDER:** Meeting was called to order at 1:05 p.m. by Jacob Sauer

### ROLL CALL

**Voting members in attendance:** Daniel Carroll, Sandi Chernoff, Michelle Clark, Dan Koenig, JC Meyer, Ira Pyles, Daryl Recker, Jacob Sauer, Jessica Skowronski

**Voting members not in attendance:** Justin Koval

**Committee Chair/Advisory in attendance:** Priscilla Hinckle, Susan Nelson @ 1:37, Linda Woloski

**Committee Chair/Advisory not in attendance:** Greg Holcomb, Sue Pettingill, Lesil Taylor, Judith Weshinsky-Price

**NENA Rep in attendance:** Cassie Lowery

### NEW BUSINESS:

- 1. Approve Board and Chapter minutes from November 15th and 16th meetings (attached)**
  - Sandi motion to accept the Board and Chapter minutes. Jake second, and the motion passed unanimously.
- 2. Virtual Meeting Platforms (Jake)**
  - Jake will get pricing with Zoom and Webex.
- 3. New Board Meeting Dates and Times (Jake)**
  - Wednesdays, Thursdays or Friday mornings possibly at 0900 hrs. Jake: we'll do the 3<sup>rd</sup> Fridays, monthly @0900 hrs.
- 4. Conflict of Interest Forms (Jessica)**
  - Just a reminder that it's that time of the year. Please expect an email with the Conflict-of-Interest Policy attached, and a form that needs to be signed and returned to me.
- 5. Kattell and Company Engagement Letter to prepare our 2021 Tax returns, and Board Member Questionnaire (attached) (Sandi)**
  - This is the same company from last year. Cost is \$950

- Dan C motioned to use Kattell and Company for tax returns. Dan K second, and motion passed unanimously.
- Questionnaire needs to be complete, signed by board members and sent back to Sandi.

## **COMMITTEE REPORTS:**

### **1. Treasurer (Sandi):**

- Checking \$31,066.62; Conference \$60,402.91; Debit \$9,078.15. Total \$100,547.68.
- Annual report was completed yesterday.

### **2. Conference Committee (Sue P):**

- Sandi: Next conference is April 12-14 @ Lake Buena Vista. No vendor halls for this conference.

### **3. Media Committee (Susan N):**

- Justin Koval is taking over the website. I will stay as an administrator to assist. Justin will make the updates for the conference. Ira and Dan Koenig are interested in helping with the webpage. Dan C: will continue to help with photography. Wanda and Jocelyn from SJSO have volunteered to work on the newsletter.

### **4. Education Committee (Judith):**

- Sandi: Last year, the state reimbursed for the post conference class.
- Judith: will work on a post conference class and will request a reimbursement from the state.
- The committee discussed not having the ENP study group anymore. There are many other trainings that cover ENP information. Daryl motioned to discontinue the ENP Study Group and focus on the Boot Camp Class. Justin second, and motion passed unanimously.

### **5. Public Education Committee:**

- N/A

### **6. Database Committee (Ira):**

- Starting back up with the GIS subgroup today. Database meeting during the April Conference.

### **7. Commercial Advisor Report (Priscilla):**

- Will invite vendors to the conference.

### **8. National NENA Report (Cassie):**

- Great attendance at the NENA SBP & CIF conference. Several speakers were unable to attend for a variety of reasons. The remote instruction worked out in the end.
- Dates for NENA Goes to Washington changed to March 15-18<sup>th</sup> at The Ritz-Carlton, Pentagon City in Arlington, VA. Hotel reservations for the February dates will be cancelled automatically.

Attendees will need to make new reservations when the reservation link goes live on or before February 1.

- National Conference is scheduled for June 11-16<sup>th</sup> in Louisville, KY
- NENA is now accepting applications for the Gold Line Telecommunicator Scholarship. Deadline to apply is March 31<sup>st</sup>. The scholarship covers the NENA Annual Conference registration fee, a preconference course.
- Also accepting applications for the William McMurray Scholarship. Deadline to apply is March 31<sup>st</sup>. The scholarship covers the NENA Annual Conference registration fee and 4 nights lodging at the conference hotel.
- Currently accepting applications for the William E. Stanton Award. Deadline to apply is March 31<sup>st</sup>.
- Wellness Health Huddle: February date TBD

- **Recent News**

Deadline Extended: NENA Issues RFI on NG9-1-1/PSBN Contract Language. Responses are due by February 22<sup>nd</sup>.

Vicki Pickett joined the NENA staff in December as the association's Education & Training Director.

Brooks Shannon recently joined the NENA staff as Interoperability Program Manager.

- **Education & Training**

The NENA Board met with the EAB during the Standards and Best Practices conference last week. During our meeting we discussed the Board's request for additional on-demand course to the NENA list of courses. The EAB has come up with some wonderful ideas in response to the memberships needs as a result of COVID, travel restrictions, and staffing issues. This will take some time to accomplish however we are confident that we're heading in the right direction.

- **Volunteers Needed**

The Virtual PSAP Management Work Group is being formed to update the Virtual PSAP Management Information Document. This document has not been updated since 2017. The NG9-1-1 Operational Diversity and Redundancy Work Group is also being formed to provide best practices for applying redundancy and resiliency concepts to operational aspects of NG9-1-1 system.

- **Association Business**

Voting for NENA's 2022-23 Board of Directors opens on Tuesday, March 15. This election is for the position of Second Vice President. The elections for Southeastern Region Director, Western Region Director, and Private Sector Director are uncontested. Learn more about the candidates on the NENA website or in an upcoming edition of the NENA Dispatch member newsletter.

## 9. Bylaws Committee (Dan K):

- No update.

## 10. Nominations Committee (Greg):

- N/A

## **REGION REPORTS**

### **1. CEFA (Ira)**

- Coordinating meetings for this year. Both SOFA and WEFA scheduled March 9<sup>th</sup>. We need to work on this conflict. Moving forward this should be coordinated by the 1<sup>st</sup> or 2<sup>nd</sup> VP.

### **2. NOFA (Michelle)**

- Next meeting is scheduled for February 24<sup>th</sup>.

### **3. SOFA (Justin)**

- No update

### **4. WEFA (Daniel)**

- No update

**ADJOURN:** Next meeting February 18<sup>th</sup> @ 9:00 am. Meeting adjourned at 1:50 pm by Jacob.